



**Short Course**  
**Public Procurement Management**  
**(PPA-2006 and PPR-2008)**  
**Organized by: DCE, BUET**  
**23 – 30 January 2024**  
**Program Schedule**

| Date                              | Time                  | Event/Topic and Resource Person  |  |  |
|-----------------------------------|-----------------------|--|--|--|
| <b>Day 01</b>                     |                       |  |  |  |
| <b>23.01.2024<br/>(Tuesday)</b>   | 02:00 AM-<br>02:15 AM | Registration   |  |  |
|                                   | 02:15 AM-<br>02:30 AM | Inauguration   |  |  |
|                                   | 02:30 AM-<br>04:00 AM | Lecture 1: <b>Introduction to PPA, PPR</b>   | <b>Assoc. Prof. Yeasir<br/>Arafat</b><br>EEE, BUET<br>P.Eng., FIEB, SMIEEE |  |
|                                   | 04:00 AM-<br>04:15 AM | Prayer Break   |  |  |
|                                   | 04:15 AM-<br>05:15 PM | Lecture 2: <b>Different Committees in Public Procurement and Procurement Methods</b>             |  |  |
|                                   | 05:15 PM-<br>05:45 PM | Tea & Prayer Break   |  |  |
|                                   | 05:45 AM-<br>06:15 PM | Lecture 2: <b>Different Committees in Public Procurement and Procurement Methods (Cont.....)</b> |  |  |
| <b>Day 02</b>                     |                       |  |  |  |
| <b>24.01.2024<br/>(Wednesday)</b> | 02:00 PM-<br>03:00 PM | Lecture 3: <b>Technical Specification, TOR, BOQ</b>  |  | <b>Assoc. Prof. Yeasir<br/>Arafat</b><br>EEE, BUET<br>P.Eng., FIEB, SMIEEE |
|                                   | 03:00 PM-<br>04:00 PM | Lecture 4: <b>Tender Document Preparation: Goods (PG-3) &amp; Works</b>                          |  |  |
|                                   | 04:00 PM-<br>04:15 PM | Prayer Break   |  |  |
|                                   | 04:15 PM-<br>04:45 PM | Lecture 4: <b>Tender Document Preparation: Goods (PG-3) &amp; Works (Cont.....)</b>              |  |  |
|                                   | 04:45 PM-<br>05:15 PM | Lecture 5: <b>Basic Procurement Rules</b>  |  |  |
|                                   | 05:15 PM-<br>05:45 PM | Tea & Prayer Break   |  |  |
|                                   | 05:45 AM-<br>06:45 PM | Lecture 5: <b>Basic Procurement Rules (Cont.....)</b>  |  |  |



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|--|------------------------|--|--|
| <b>Day 03</b>  |                        |  |  |
| <b>27.01.2024<br/>(Saturday)</b>   | 09:00 AM-<br>10:30 AM  | Lecture 6: Procurement Cycle and APP                                       |  |
|  | 10:30 AM-<br>10:45 AM  | <b>Tea Break &amp; Networking</b>  |  |
|  | 10:45 AM-<br>12:15 PM  | Lecture 7: Tender Opening and Evaluation                                   |  |
|  | 12:15 PM-<br>01:15 PM  | Lecture 8: International Procurement, Approval, Award and Contract Signing |  |
|  | 01:15 PM-<br>02:15 PM  | <b>Lunch &amp; Prayer Break</b>  |  |
|  | 02:15 PM-<br>03:15 PM  | Lecture 9: Contract Management   |  |
| <b>Engr. Partha Pradip Sarkar, MCIPS</b><br>Deputy Project Director,<br>Livestock and Dairy Development Project,<br>Department of Livestock Services |                        |  |  |
| <b>Day 04</b>  |                        |  |  |
| <b>30.01.2024<br/>(Tuesday)</b>  | 09:00 PM-<br>10:30 PM  | Lecture 10: Service Procurement: Method, REOI, RFP, Evaluation, etc        |  |
|  | 10:30 PM-<br>11:30 PM  | Lecture 11: Development Partner-Funded Project Procurement                 |  |
|  | 11:30 PM -<br>11:45 PM | <b>Tea Break &amp; Networking</b>  |  |
|  | 11:45 PM-<br>12:45 PM  | Lecture 12: Sustainable Public Procurement                                 |  |
|  | 12:45 PM-<br>02:00 PM  | <b>Lunch &amp; Prayer Break</b>  |  |
|  | 02:00 PM -<br>03:00 PM | Lecture 13: Introduction to e-GP   |  |
|  | 03:00 PM               | <b>Certificate Award Ceremony</b>  |  |
| <b>Engr. Md. Golam Yazdani</b><br>Executive Engineer<br>(Procurement)<br>Local Government<br>Engineering Department<br>(LGED)                        |                        |  |  |

**\* Break time may be adjusted based on the prayer timetable.**

